



## **Mackenzie Regional Waste Management Commission**

**Regular Meeting  
Best Western  
10:00 a.m.  
July 29, 2017**

### **MINUTES**

In Attendance	Michelle Farris Elis Forrest Scott Chandler	Town of Rainbow Lake Town of High Level Town of High Level
	Josh Knelsen Wally Olorenshaw	Mackenzie County Town of Rainbow Lake
Absent:	John Dreidger	Mackenzie County
Staff:	Bruce Underhay	Manager

### **1. CALL TO ORDER**

The Acting Chairperson Scott Chandler called the meeting to order at 10:05 a.m.

### **2. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **3. ADOPTION OF AGENDA**

**Resolution #62-17**  
Moved by Michelle Farris  
THAT the Agenda be adopted as presented  
CARRIED

#### **4. Delegations**

#### **5. Reports**

##### **5.1 Manager's Report**

##### **Resolution #63-17**

Moved by Wally Olorenshaw

THAT the Manager's Report be adopted as presented  
CARRIED

##### **5.2 Financial Report**

##### **Resolution #64-17**

Moved by Elis Forrest

THAT the Financial Report be adopted as presented  
CARRIED

#### **6. ADOPTION OF MINUTES**

##### **6.1 June 17, 2017 Minutes**

##### **Resolution #65-17**

Moved by Michelle Farris

THAT the Minutes of June 17, 2017 be adopted as  
presented  
CARRIED

##### **6.2 June 24, 2017 Minutes**

##### **Resolution #66-17**

Moved by Michelle Farris

THAT the Minutes of June 24, 2017 be adopted as  
presented  
CARRIED

#### **7. Business Arising from the Minutes**

##### **7.1 KBL**

##### **Resolution #67-17**

Moved by Wally Olorenshaw

THAT the Manager's report be received for information  
CARRIED

#### **8. NEW BUSINESS**

##### **8.1 Underground Tank**

##### **Resolution #68-17**

Moved by Ellis Forest

THAT the Manager's report be received for information  
CARRIED

## **8. NEW BUSINESS**

### **8.2 Scale Software**

#### **Resolution #69-17**

Moved by Wally Olorenshaw  
THAT the Manager purchase the scale software Jobs  
Module and Accounts Receivable Module with  
corresponding online training  
CARRIED

### **8.3 Weigh Scale**

#### **Resolution #70-17**

Moved by Wally Olorenshaw  
THAT the Manager purchase a 100' scale from Accurate  
Scale. Request quotes from local companies for the  
concrete foundation work for comparison with the Accurate  
Scale installation quote. Purchase and installation cost to  
be included in Landfill Cell 5 financing.  
CARRIED

### **8.3 Cell 5 Financing**

#### **Resolution #71-17**

Moved by Wally Olorenshaw  
THAT the Manager borrow \$1,000,000.00 from Alberta  
Capital Financing Authority by way of debenture for the  
construction of the lined Industrial Landfill Cell 5 as per  
Bylaw 04-17.  
CARRIED

## **9. CORESPONDENCE**

## **10. NOTICE OF MOTION**

**11. Next Meeting**  
**August 17,2017**

## **12. IN-CAMERA ITEMS**

**12.1 Personnel Matter's**

**12.2 Finance Matter**

## **13. ADJOURNMENT**

#### **Resolution #72-17**

Moved by Michelle Farris  
THAT the meeting be adjourned at 12:45pm  
CARRIED

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Chairman

