



## **Mackenzie Regional Waste Management Commission**

**Annual General Meeting  
Stardust, Olivier Room  
10:00 a.m.  
October 5, 2013**

### **MINUTES**

In Attendance	Peter Braun John Driedger Michelle Farris Scott Chandler	Mackenzie County Mackenzie County Town of Rainbow Lake Town of High Level
Staff:	Bruce Underhay	Manager
Regrets:	Wally Olorenshaw Peter Ernst	Town of Rainbow Lake Town of High Level

**1. CALL TO ORDER** Chairman Scott Chandler called the meeting to order at 9:59 a.m.

### **2. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**3. ADOPTION OF AGENDA** **Resolution #83-13**  
Moved by Peter Braun  
THAT the agenda for the October 5, 2013 Regular Meeting be  
adopted as presented.  
CARRIED

### **4. Delegations**

**5. REPORTS**

**5.1 Manager Report**

**Manager Bruce Underhay updated the Board on the current happenings.**

**Resolution #84-13**

Moved by Michelle Farris  
THAT the Manager's Report be accepted for information.  
CARRIED

**5.2 Financial Report**

**Resolution #85-13**

Moved by John W. Driedger  
THAT the Financial Report be accepted for information.  
CARRIED

**6. ADOPTION OF MINUTES**

**6.1 Minutes of September 14, 2013**

**Resolution #86-13**

Moved by Peter Braun  
THAT the minutes of the September 14, 2013 Mackenzie Regional Waste Management Commission Regular Meeting be adopted as presented.  
CARRIED

<b><u>7. Business Arising from the Minutes</u></b>	
7.1 2014 Budget	<p><b><u>Resolution #87-13</u></b> Moved by Peter Braun that the surplus in 2013 budget be used for Capital projects, Computer Software and Skidsteer instead of transfer from reserve. CARRIED</p> <p><b><u>Resolution #88-13</u></b> Moved by Peter Braun that the 2014 Budget be adopted as presented CARRIED</p>
7.2 Meet with Waste Haulers	<p><b><u>Resolution #89-13</u></b> Moved by Peter Braun that this item be deferred until next meeting. CARRIED</p>
7.3 Waste Study	<p><b><u>Resolution #90-13</u></b> Moved by Michelle Farris that this item be deferred until next meeting. CARRIED</p>
The Board took recess at 11:00am	
The Board reconvened at 11:15am	

**8. NEW BUSINESS**

**8.1 Water and Soil Testing RFD**      Resolution #91-13  
Moved by John W. Driedger  
**THAT the Board accept the Managers  
Recommendation**  
**CARRIED**

**8.2 Skid Steer RFD**      Resolution #92-13  
Moved by John W. Driedger  
**THAT the Board accept the Managers  
Recommendation**  
**CARRIED**

**8.3 Annual Survey RFD**      Resolution #93-13  
Moved by Michelle Farris  
**THAT the Board accept the Managers  
Recommendation**  
**CARRIED**

The Board recessed for lunch at 11:30am

The Board reconvened at 11:48am

**9. CORRESPONDENCE**      There were none.

**10. NOTICE OF MOTION**

**11. NEXT MEETING**

**11.1 November 2,2013**      Agenda Items  
  
Meet with Waste Haulers  
  
Waste study

**12. In-Camera Items**

**12.1 Personnel Matters**      Resolution #93-1  
Moved by John W. Driedger  
THAT the Board go in camera at 12:00  
**CARRIED**

**12.2 Job Description**

**12.3 Employee Matter's**      Resolution #94-1  
Moved by John W. Driedger  
THAT the Board come out of camera at 1:00  
**CARRIED**

**Resolution #95-13**

Moved by Peter Braun

THAT the Manager investigate training opportunities for the Scale house operator. The Commission will reimburse course cost on successful completion.

CARRIED

**Resolution #96-13**

Moved by Michelle Farris

THAT the Manager will review the Vacation Policy and bring forward recommendation for travel days at next meeting.

CARRIED

**Resolution #97-13**

Moved by Peter Braun

THAT the Manager be instructed to deal with personnel matters as per Human Resources Policy

CARRIED

**13. ADJOURNMENT**

**Resolution #98-13**

Moved by John Driedger

THAT the meeting be adjourned at 1:01p.m.

CARRIED

---

Chairman

---