



## **Mackenzie Regional Waste Management Commission**

**Annual General Meeting  
Stardust, Olivier Room  
10:00 a.m.  
March 16, 2013**

### **MINUTES**

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In Attendance	Peter Braun John Driedger Barry Gladders Scott Chandler Wally Olorenshaw	Mackenzie County Mackenzie County Town of High Level Town of High Level Town of Rainbow Lake
Auditor	Richard Donaldson	Daniel M. Ringrose, Chartered Accountant
Consultant	Pat Sliworsky	
Staff:	Bruce Underhay	Manager
Regrets:	Leigh Bateman	Town of Rainbow Lake

### **1. CALL TO ORDER**

Chairman Scott Chandler called the meeting to order at 10:05 a.m.

### **2. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

12.5 Overdue Accounts

### **3. ADOPTION OF AGENDA**

#### **Resolution #20-13**

Moved by John Driedger  
THAT the agenda for the March 16, 2013 Regular Meeting be adopted as presented.

CARRIED

### **4. Delegations**

#### **4.1 Richard Donaldson, Auditor**

#### **Resolution #21-13**

Moved by Peter Braun  
THAT the Auditor's Report be accepted for information.  
CARRIED

## **5. REPORTS**

### **5.1 Manager Report**

**Manager Bruce Underhay updated the Board on the current happenings.**

#### **Resolution #22-13**

Moved by Wally Olorenshaw  
THAT the Manager's Report be accepted for information.  
CARRIED

### **5.2 Financial Report**

#### **Resolution #23-13**

Moved by Peter Braun  
THAT the Financial Report be accepted for information.  
CARRIED

## **6. ADOPTION OF MINUTES**

### **6.1 Minutes of January 12, 2013**

#### **Resolution #24-13**

Moved by John Driedger  
THAT the minutes of the January 12, 2013 Mackenzie Regional Waste Management Commission Regular Meeting be adopted as presented.  
CARRIED

## **7. BUSINESS ARISING FROM THE MINUTES**

## **8. NEW BUSINESS**

### **8.1 Strategic Plan**

#### **Resolution #25-13**

Moved by Barry Gladders  
THAT the Board instruct Administration to provide a draft of a 5 year strategic plan for budget meeting.  
CARRIED

### **8.2 Administrative**

#### **Resolution #26-13**

Moved by Barry Gladders  
That the Board instruct the Manager to obtain assistance with Agenda's, Minutes, etc. if required.  
CARRIED

## **9. CORRESPONDENCE**

There were none.

## **10. NOTICE OF MOTION**

### **10.1 Change of signing authority**

Will remain the same. One board member and manager or two board members has signing authority.

## **11. NEXT MEETING**

11.1 April 20, 2013

11.2 Future 2013 Meeting  
Dates

**Resolution #27-13**

Moved by Peter Braun

That the Board instruct the Manager to revise September and November meeting dates to reflect budget and election timeframe.

11.3 June 15, 2013

11.4 September 28, 2013

11.5 November 23, 2013

**The Board took Recess at 10:45am**

**The Board reconvened at 11:00am**

**12. IN-CAMERA ITEMS**

**Resolution #28-13**

Moved by John Driedger

THAT the Board go in-camera at 11:00 a.m.

CARRIED

**Resolution #29-13**

Moved by Wally Olorenshaw

THAT the Board come out of camera at 11:55 a.m.

CARRIED

12.1 Auditor Report

**Resolution #30-13**

Moved by Peter Braun

THAT the Auditor's Report be accepted as presented.

CARRIED

12.2 Compliance Audit RFP

**Resolution #31-13**

Moved by John Driedger

THAT the Board instruct the Manager to proceed as recommended

CARRIED

12.3 Disposal of Track  
Loader

**Resolution #32-13**

Moved by Barry Gladders

THAT the Board instruct the Manager to proceed as recommended.

CARRIED

12.4 Gravel Truck

**Resolution #33-13**

Moved by Peter Braun

THAT the Board instruct the Manager to purchase a gravel truck to a maximum cost of \$50,000

CARRIED

**12.5\_Overdue Account**

**Resolution #34-13**

**Moved by Barry Gladders**

**THAT the Manager send a letter requesting payment and detailing overdue account interest rate.**

**CARRIED**

**13. ADJOURNMENT**

**Resolution #35-13**

**Moved by John Driedger**

**THAT the meeting be adjourned at 11:56 a.m.**

**CARRIED**

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Chairman

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