



## **Mackenzie Regional Waste Management Commission**

**Regular Board Meeting  
Stardust Motor Inn at 8:30 a.m.  
June 9, 2007**

### **MINUTES**

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#### **IN ATTENDANCE**

Stuart Watson	Chairman, Mackenzie County
Jerry Chomiak	Vice-Chairman, Town of High Level
Kelly Drover	Town of Rainbow Lake
Peter Braun	Mackenzie County

#### **STAFF**

Pat Sliworsky	Commission Manager
John Crisp	Municipal Secretary

#### **REGRETS**

Ellis Forest	Town of High Level
Loren Bojarski	Town of Rainbow Lake

### **1. CALL TO ORDER**

Chair Stuart Watson called the meeting to order at 8:40 a.m.

### **2. ADOPTION OF AGENDA**

#### **Resolution #43-07**

Moved by Jerry Chomiak  
THAT the June 9, 2007 agenda be adopted with  
7.3 Waste Classification

CARRIED

### **3. DELEGATIONS**

There were none.

### **4. ADOPTION OF MINUTES**

#### **4.1 Regular Meeting of April 28, 2007**

#### **Resolution #44-07**

Moved by Peter Braun  
THAT the minutes of the April 28, 2007 Commission Meeting be  
adopted as presented.

CARRIED

## **5. REPORTS**

### **5.1 Operations Report**

Pat Sliworsky, Manager presented his reports for April and May 2007.

- ☐ Decrease of 200 tonnes over the same period for 2006.
  - ☐ Recycled 5 loads of tires or 89 tonnes last month. County starts next week after road bans are off. Stock pile reducing.
  - ☐ Crystal given notice of June 23. Two applications received.
  - ☐ Cleanup completed on highway and west of site.
  - ☐ Top soil and sub soil coming in from developments
  - ☐ SWANA Northern Lights Conference attended. Good useful contacts
  - ☐ Provincial travel and subsistence rates have increased
- May 1
- ☐ Future plans:
    - Recycling milk containers at no cost to Commission
    - Household Hazardous waste
    - Class 3 landfills in remote area
    - Cheaper methods of Hauling waste to landfill.

#### **Resolution #45-07**

Moved by Jerry Chomiak

THAT the operations reports by Pat Sliworsky, Manager, be accepted for information.

CARRIED

## **6. OLD BUSINESS**

### **6.1 Health Benefits**

Manager Pat Sliworsky presented the breakdown of benefits that the Commission is paying under the AUMA program. The Commission pays 60% of the premium and employees pay 40%, after the three months probation period.

#### **Resolution #46-07**

Moved by Peter Braun

THAT the Health Benefits report be accepted for information, and that coverage be continued under the present benefit plan with AUMA.

CARRIED

### **6.2 Household Hazardous Waste**

Manager Pat Sliworsky made presentations at all member municipal councils, and each voted in favour of the program. High Level wanted a separation of the waste which is easily accommodated. The program would commence in July at the earliest. A training Workshop is to be arranged, over an evening and early morning.

#### **Resolution #47-07**

Moved by Jerry Chomiak

- THAT the household hazardous waste responses from member municipalities be accepted as confirmation to proceed with the project.
- CARRIED
- 6.3 Legal Opinion on Voting** Discussion by the Board on the legal opinion from Denis Noel of Reynolds Mirth.
- Resolution #48-07**  
Moved by Peter Braun  
THAT the legal opinion on the voting of board members be accepted for information.
- CARRIED
- 6.4 Administrative Services Tender** **Resolution #49-07**  
Moved by Kelly Drover  
THAT the Administrative Services Contract be re-tendered.
- CARRIED
- 6.5 Financial Services Tender** **Resolution #50-07**  
Moved by Peter Braun  
THAT the Financial Services Contract be re-tendered in the Fall of 2007 and advertised that administrative and financial services could be combined, and that Resolution #49-07 be rescinded, and that the Town of High Level be requested to continue their services until December 31, 2007.
- CARRIED
- 7. NEW BUSINESS**
- 7.1 KPMG Auditors Fees** The fees were for additional work on the closure and post closure calculations which has substantially reduced the reserves required.
- Resolution #51-07**  
Moved by Peter Braun  
THAT the additional auditor's fees for the closure and post-closure calculations be approved for payment in the amount of \$11,548.70 to be paid from General Revenue.
- CARRIED
- Administration to bring the auditor's contract to the next meeting, with bid prices and information from the last Request for Proposals.
- 7.2 Waste Haulage to the Regional Landfill** The Board discussed the possibility in the Master Plan of the Commission taking over hauling of waste for more efficiency, and adding the cost to the tipping fees. The hauling contracts are due

at the 2007 year end for Mackenzie County.  
Whole idea is to get more waste into one container.

Could a compactor trailer be used? Could it go around the transfer stations.

The Board requested more options and information on the number of waste hauls from each transfer station.

Interested in cost comparisons and being cost effective.

Pat to get figures together for next meeting.

Look at total plan for picking up and hauling waste and not just one aspect.

La Crete in particular has an increasing amount of waste that is causing problems on busy days having to empty bins.

**Transtor:** Information sheets were passed around from Transtor. The manager will contact other Commissions that Transtor works for and get some feedback; for example Valleyview, to get their cost comparisons.

**Resolution #52-07**

Moved by Peter Braun

THAT the waste haulage to the regional landfill alternatives be brought to the next meeting with more information.

CARRIED

**7.3 Waste Classification**

The concern is that demolition waste (shingles for example) is being brought to the landfill by individuals who state that it is from their own house, and therefore residential. It is suspected that contractors now providing services are telling customers to bring the waste into landfill to avoid tipping fees.

Residential tonnage is billed to the municipality.

The Commission does not have a definition of residential waste so the manager was using the Town of High Level's bylaw definition.

The Board asked why it was a Commission issue? If it comes to the gate it is a municipal problem.

The manager was asked to notify the municipalities of the issue, and to give examples. Also to analyze a construction season such as May-July 2006 for types of loads by weight from residential waste.

**Resolution #53-07**

Moved by Peter Braun

THAT a letter be sent to each municipality summarizing the concern over residential waste, and asking them what action they would like the commission to take, if any.

CARRIED

**8. CORRESPONDENCE FOR ACTION**

**8.1 Planet Recycle Debt**

**Resolution #54-07**

Moved by Jerry Chomiak

THAT the communication from Wiggins Adjustments Ltd stating that the debt is uncollectible due to the dissolution of the company, be accepted for information.

CARRIED

**8.2 Alberta Sustainable Resources Lease**

**Resolution #55-07**

Moved by Peter Braun

THAT the letter of May 17, 2007 from Alberta Sustainable Resources regarding the assignment of Lease No. MLL 830153 be accepted for information, and that administration be instructed to proceed with the application to purchase the land and the adjacent quarters pursuant to Resolution #22-07.

CARRIED

**8.3 Regional Landfill Hours of Operation**

Pat Sliworsky explained different ways to extend the landfill hours in response to the letter of request from the Town of High Level.

**Transfer Station**

A bin outside the gate is in non-compliance with Alberta Environment, because materials are not controlled being placed in the bin, which would end up in the landfill, and be potentially dangerous substances.

A transfer station could be opened up either in the landfill or in town.

*Advantages:*

- ☐ Setting up a transfer station would remove compactor operator time.
- ☐ Set up inside gate so that public does not need to go to the face, good for inclement weather.
- ☐ Save daily cover for small loads, and allow more flexibility for residential garbage.

*Costs:*

- ☐ Building a berm, a concrete retaining wall and approach road plus the cost of the bin(s).
- ☐ Would still need a scale house operator to monitor the loads.

**Extend Hours**

Present call out fee is \$35.00/hour which includes overtime. Any extension of hours would require overtime.

Could we change the hours of operation? The statistics indicate that all days are busy, and it would be difficult to hire workers for Sunday.

Could the landfill open and close an hour later for one day a week. Or could we extend the hours for evening a week.

**Resolution #56-07**

Moved by Kelly Drover

THAT the request for extended hours from the Town of High level be deferred for more information from administration.

CARRIED

**8.4 Landfill Operations  
Contract Extension**

**Resolution 57-07**

Moved by Peter Braun  
THAT the letter of May 10, 2007 from Bill Jenkins Enterprises confirming the cancellation date of his landfill contract to August 31, 2007 be accepted for information.

CARRIED

**9. NOTICE OF MOTIONS**

None.

**10. NEXT MEETING DATE**

Next meeting to be August 25 in High Level at 10 a.m.

**11. IN CAMERA ITEMS**

**Resolution #58-07**

Moved by Jerry Chomiak  
THAT the Board go in-camera at 10:10 a.m. to discuss a business interest item under s.16 FOIPP

CARRIED

**Resolution #59-07**

Moved by Kelly Drover  
THAT the Board come out of camera at 10:46 a.m.

CARRIED

**11.1 Regional Landfill  
Operations Tenders**

**Resolution #60-07**

Moved by Jerry Chomiak  
THAT the High Level regional landfill operations be conducted by the Commission staff as of September 1, 2007, and that the bidders be sent letters of thanks.

CARRIED

Administration is to send copies of the required heavy equipment to each board member.

**12. ADJOURNMENT**

**Resolution #61-07**

Moved by Peter Braun  
THAT the Commission meeting be adjourned at 10:49 a.m.

CARRIED

(STUART WATSON)  
Chairman

(JOHN CRISP)  
Secretary