



Mackenzie Regional Waste Management Commission

**Regular Board Meeting
County Council Chambers at 10 a.m.
April 28, 2007**

MINUTES

IN ATTENDANCE

Stuart Watson	Chairman, Mackenzie County
Jerry Chomiak	Vice Chairman
Kelly Drover	Town of Rainbow Lake
Peter Braun	Mackenzie County
Ellis Forest	Town of High Level

STAFF

Pat Sliworsky	Commission Manager
Michael Roy	Director of Corporate Services
John Crisp	Municipal Secretary
John Klassen	Operations Manager, Mackenzie County

REGRETS

Loren Bojarski	Town of Rainbow Lake
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1. CALL TO ORDER

Vice Chair Jerry Chomiak called the meeting to order at 10 a.m. as the Chair arrived later in the meeting.

2. ADOPTION OF AGENDA

Resolution #25-07

Moved by Peter Braun

THAT the April 28, 2007 agenda be adopted with the following:

4.4 Financial Quarterly Report

CARRIED

3. DELEGATIONS

There were none.

4. REPORTS

4.1 Manager's 2006 Annual Report

Pat Sliworsky summarized his written report that was submitted, as required, to Alberta Environment.
More detail has been added this year, including number of loads per day.
Tonnage breakdown is by source and type.
Alternate daily cover used now includes wood chips and other approved materials brought in.

Resolution #26-07

MINUTES

Moved by Kelly Drover
THAT the Manager's 2006 Annual Report be accepted for information.

CARRIED

**4.2 Manager's Reports for
January, February and
march 2007**

Pat Sliworsky, Manager, added to his written reports the following notes:

- Overall waste decrease of 600 tonnes in the first Quarter, mostly oilfield materials;
- Hiring of new scale operator successfully completed;
- Landfill office furnace and drainage now working;
- Transfer stations now have e-waste signage, and High Level and La Crete have dedicated bins. The sites are advertised on Recycle Web Site. The Board requested advertising in the communities;
- Lease transfer of the landfill site has been submitted for approval;
- April 19 fire incident on the workface was quickly extinguished;
- April 24 compactor used by trespassers to pull them out of the mud, a possible suspect truck has been detained. Fence was damaged where they broke through;
- May 29-June 1 SWANA Conference in Edmonton;
- Considering some Class III landfills in the serving area, which would cut down on hauling construction type waste. They do not have to be manned;
- Researching cheaper ways of hauling waste from transfer sites to the landfill.

Resolution #27-07

Moved by Ellis Forest
THAT the Manager's Reports for January, February, and March 2007 be accepted for information.

CARRIED

**4.3 Auditor's Report &
Financial Statements**

Michael Roy, Director of Corporate Services, submitted the audited financial statements for 2006.
There was a large reduction of the closure and reclamation calculation which has subsequently reduced the annual reserve requirement.

Resolution #28-07

Moved by Ellis Forest
THAT the 2006 Audited Financial Statements be adopted as presented.

CARRIED

**4.4 Quarterly Financial
Report**

Michael Roy, Director of Corporate Services submitted the financial report for the period of January to March 31, 2007.

Resolution #29-07

Moved by Kelly Drover
THAT the Quarterly financial report for the period ending March 31, 2007 be accepted for information.

MINUTES

CARRIED

5. ADOPTION OF MINUTES

**5.1 Regular Meeting of
January 20, 2007**

Resolution #30-07

Moved by Peter Braun

THAT the minutes of the January 20, 2007 Board meeting be adopted as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

**6.1 DBS Environmental
Update**

Pat Sliworsky, Manager, summarized the briefing material, as to how the proposed system would work, and the projected costs.

Discussion of types of hazardous waste, annual roundups.

Used Oil would likely be excepted in part because of the system already in place.

The Commission could setup the containers within the present budget (\$1,010), but the pick up of full containers would be additional to the budget. It is proposed that each member municipality carry the cost of its own community containers for 2007.

Resolution #31-07

Moved by Kelly Drover

THAT the Commission enter into a contract with DBS Environmental for hazardous waste containers to be set up at a cost of \$1,010; subject to each member municipality agreeing to pay for the additional container pick up costs for their respective municipality.

CARRIED

Stuart Watson arrived at 10:45 a.m.

Resolution #32-07

Moved by Kelly Drover

THAT the Commission Manager make a presentation of the proposed hazardous waste system by DBS Environmental to each member municipal Council.

CARRIED

**6.2 Legal Opinion on
Voting**

Resolution #33-07

Moved by Peter Braun

THAT the legal opinion on voting be deferred to the next meeting for a written opinion.

CARRIED

7. NEW BUSINESS

7.1 Bad Debt Write-offs

Pat Sliworsky, Manager, and Michael Roy, Director of Corporate

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for 2006

Services, reported the substantial improvement in collections from previous years.

Resolution #34-07

Moved by Peter Braun

THAT the 2006 bad debts be written off in the amount of \$471.10 with one larger account to be sent to collection.

CARRIED

7.2 Alberta Health Premiums

The Board discussed the alternatives for employee Alberta Health Care premiums, as the payroll group is too small for payroll deductions; and also whether the Commission should pay the premium as an employee benefit.

Resolution #35-07

Moved by Stuart Watson

THAT the breakdown of all health benefits be brought to the next meeting for further discussion.

CARRIED

Resolution #36-07

Moved by Ellis Forest

THAT the Commission pay employee Alberta Health Care premiums by means of reimbursing employees through an expense claim.

CARRIED

7.3 Landfill Operator Contract

Resolution #37-07

Moved by Ellis Forest

THAT the Board go in-camera at 11:22 a.m. to discuss a contract.

CARRIED

Resolution #38-07

Moved by Peter Braun

THAT the Board come out of camera at 12:20 p.m.

CARRIED

Resolution #39-07

Moved by Stuart Watson

THAT Bill Jenkins Enterprises Ltd be requested to extend their termination date in the Letter of Notice of March 24, 2007, for operating the landfill, to September 1, 2007.

CARRIED

Resolution #40-07

Moved by Kelly Drover

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THAT the tender closing date for the landfill operation be May 31, 2007.

CARRIED

Recess

The Board recessed for lunch at 12:25 p.m. and reconvened at 12:45 p.m.

8. CORRESPONDENCE FOR ACTION

**8.1 Planet Recycle Account
Collection**

Pat Sliworsky, Manager reported that the account is with a collection agency. The lawyer's letter was also submitted.

Resolution #41-07

Moved by Ellis Forest

THAT the letter from Mathieu Hryniuk LLP of February 26, 2007 regarding Planet Recycle be accepted for information.

CARRIED

9. NOTICE OF MOTIONS

There were none.

10. NEXT MEETING DATE

June 9, 2007 at 8:30 a.m. in the Olivier Room, High Level.

11. IN CAMERA ITEMS

There were none.

12. ADJOURNMENT

12.1 Adjournment

Resolution #42-07

Moved by Stuart Watson

THAT the board meeting be adjourned at 12:55 p.m.

CARRIED

(JERRY CHOMIAK)

Jerry Chomiak, Vice Chair

(JOHN CRISP)

John Crisp, Secretary