



Mackenzie Regional Waste Management Commission

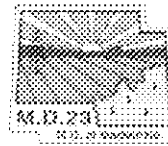
**Regular Board Meeting
Rainbow Lake Recreation Complex at 10 a.m.
January 20, 2007**

MINUTES

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Mackenzie Regional Waste Management Commission

**Regular Board Meeting
Rainbow Lake Recreation Complex at 10 a.m.
January 20, 2007**

MINUTES

IN ATTENDANCE	Stuart Watson	Chairman
	Jerry Chomiak	Vice Chairman
	Kelly Drover	Town of Rainbow Lake
	Loren Bejorski	Town of Rainbow Lake
	Peter Braun	MD Mackenzie
	Ellis Forest	Town of High Level
	Pat Sliworsky	Manager
	John Crisp	Secretary

1. CALL TO ORDER

Chair Stuart Watson called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

Resolution #1-07

Moved by Peter Braun
THAT the agenda of the regular Commission meeting of January 20, 2007 be adopted with the following:

- 7.6 Construction and demolition waste disposal

CARRIED

3. DELEGATIONS

There were none.

4. REPORTS

4.1 Auditor's Scope of Services

Resolution #2-07

Moved by Ellis Forest
THAT the Audit Planning Report from KLPG LLP for the 2006 audit be accepted for information.

CARRIED

**4.2 Manager's Reports for
November and
December 2006**

Highlights of Report

Comparison of 2005 to 2006 for each member and community, showing an overall increase of 625 tonnes.

There were no soil with hydrocarbons in 2006, and clean dirt was down in 2006.

Alternate Daily Cover – some cleanup soil will be coming in from several sites when Spring breakup comes, and some advertising has been done.

Has some hydrocarbon soil gone to CCS that could have come to the Mackenzie Regional landfill? Discussion of how to contact the companies and make them aware of our service.

Are the woodpiles being burnt in the area suitable for ADC? Is it a matter of cost?

Suggested a letter to Alberta Environment re chipping of brush and woodpiles as ADC for the landfill.

Christmas Hours

L&P Disposal requested opening on Dec 27.

Monitoring Report

Copies given out to each member. UMA quoted was \$30,800 and our cost was \$6,250 to do the testing, with the Manager drawing the samples.

Year End Survey for Alberta Environment

Now complete, with some more compiling of information.

eWaste Recycling

In place at Rainbow Lake and Zama, balance of signs coming in for transfer stations. Tried to get another bin for La Crete area, but they refused, therefore we have to bring the e-waste in when someone driving is driving into the Mackenzie Regional landfill.

Resolution 3-07

Moved by Jerry Chomiak

THAT the Board accept the November and December reports by Pat Sliworsky, Manager, for information.

CARRIED

5. ADOPTION OF MINUTES

**5.1 Regular Meeting of
January 20, 2007**

Resolution #4-07

Moved by Jerry Chomiak

THAT the minutes of December 5, 2006 be adopted as presented.

CARRIED

6. BUSINESS FROM THE MINUTES

6.1 Adoption of 2007 Budget

Resolution #5-07

Moved by Jerry Chomiak

THAT the Board adopt the 2007 Budget as presented.

CARRIED

6.2 Debit Machine & Second

Discussion of the reasons people were not paying, essentially, people came to the landfill to clean up when moving out of town,

Phone Line

therefore hard to collect unpaid accounts from people who have moved elsewhere.

Discussion of the benefits versus the cost of installing the debit machine.

The Board asked if the new operator position could also do the billing and collecting as well as scale operation?

The manager responded that the operator is already generating the computer records for billing, which then go to the accounts receivable clerk. The extra work load would be difficult given the traffic and constant interruptions.

The manager advised that currently a second line is not needed, but will be later for full communication requirements.

The Board suggested the topic be brought back when the need arises.

Resolution #6-07

Moved by Jerry Chomiak

THAT the report on the Debit machine and a Second Phone Line be accepted for information.

CARRIED

**6.3 Purchasing and
Tendering Policy 49-07**

Resolution #7-07

Moved by Ellis Forest

THAT the Commission adopt the Purchasing and Tendering Policy No. 49-07 with the following changes:

s 26 delete

s 27 amend to change \$30,000 to \$5,000

s 36 and throughout policy, delete all references Director of Corporate Services

s 50(d) change to financial services

s 60 delete "department".

Appendix A delete

CARRIED

**6.4 Human Resource Policy
47-07**

Resolution #8-07

Moved by Jerry Chomiak

THAT the Human Resource Policy be adopted with the following changes:

3.8 amend

5.4 delete section and Manager to bring recommendations back to the Board

6.1 amend

7.3 amend

8.4 amend

CARRIED

7. NEW BUSINESS

**7.1 Residential Pick-up
Rebates to Contractors**

Resolution #9-07

Moved by Peter Braun
THAT the residential pickup rebates be approved to Jake's Disposal for \$440.62 for the months of November and December 2006, and to L&P Disposal for \$384.06 for the months of October, November and December 2006.

CARRIED

**7.2 Repeal of Commission
Manager Selection
Policy 12-05**

Resolution #10-07

Moved by Kelly Drover
THAT the Commission Manager Selection Policy No. 12-05 be rescinded due to obsolescence.

CARRIED

**7.3 Collection of Unpaid
Accounts**

Resolution #11-07

Moved by Peter Braun
THAT the Commission adopt the Collection of Unpaid Accounts Policy #50-06.

CARRIED

7.4 Battery Policy No 51-07

Resolution #12-07

Moved by Ellis Forest
THAT the Commission adopt the Battery Policy #51-07 as amended.

CARRIED

**7.5 Call Out Fee Directive
#1-07**

Resolution #13-07

Moved by Peter Braun
THAT adopt the Call out Fee Directive #1-07 as amended, to set the landfill call out rate.

CARRIED

**7.6 Construction and
Demolition Waste**

AUMA Brief suggested alternatives to construction waste being placed into the landfill pit.
The Manager reported that the Mackenzie Regional landfill already has a separate pit for construction waste.

RECESS FOR LUNCH

The board recessed at 12:10 p.m. and reconvened at 12:35 p.m.

8. CORRESPONDENCE

**8.1 Alberta Environment re
Paint Recycling**

The manager gave the background discussion from the earlier conference, from which we had asked what follow-up had there been since the conference. Their letter explains progress on paint

recycling.

Resolution #14-07

Moved by Loren Bejorski
THAT the letter of November 24, 2006 from Alberta Environment regarding paint recycling be accepted for information.

CARRIED

**8.2 Alberta Recycling re
Electronics Recycling
Program Feedback**

The Manager reported that the e-waste signs have been supplied free of charge from Alberta Recycling for the transfer stations and the landfill.

Resolution #15-07

Moved by Jerry Chomiak
THAT the letter of November 23, 2006 from Alberta Recycling Management Authority regarding the Electronics Recycling Program be accepted for information.

CARRIED

**8.3 Alberta Recycling re Tire
Marshalling Area
Project/Grant**

The Manager advised that the cheque had been received.

Resolution #16-07

Moved by Ellis Forest
THAT the letter of November 30, 2006 from Alberta Recycling Management Authority regarding the Tire Marshalling Area grant be accepted for information.

CARRIED

**8.4 Town of High Level re
Services and lease**

The Manager gave the background to the letter, which was a response to the Commission's earlier letter of request from the December 5, 2006 meeting.

Resolution #17-07

Moved by Peter Braun
THAT the letter of December 12, 2006 from the Town of High Level regarding services and the lease of the landfill be accepted for information.

CARRIED

**8.5 Town of High level re
landfill Site Future
Expansion**

Resolution #18-07

Moved by Kelly Drover
THAT the letter of January 9, 2007 from the Town of High Level regarding the landfill expansion be deferred to the in-camera agenda of this meeting.

CARRIED

9. NOTICE OF MOTION

**2006 Groundwater
Monitoring Program**

The printed copies were distributed to each Commission Board member. Copies will be sent to Alberta Environment.

10. NEXT MEETING DATE

March 17, 2007

March 17, 2007 in MD Council Chambers in Ft. Vermilion at 10 a.m.

11. IN CAMERA ITEMS

11.1 Landfill Future Site

Resolution #19-07

Moved by Ellis Forest
THAT the Board go in-camera at 12:52 p.m.

CARRIED

Resolution #20-07

Moved by Peter Braun
THAT the board come out of camera at 1:32 p.m.

CARRIED

Resolution #21-07

Moved by Ellis Forest
THAT the Commission apply to the Province of Alberta to transfer the regional landfill lease MLL No. 830153 for SE ¼ Sec 1-110-20 W5M, being 139.70 Acres more or less, to the Mackenzie Regional Waste Management Commission.

CARRIED

Resolution #22-07

Moved by Kelly Drover
THAT the Commission move forward with the purchase of the expanded landfill site on Section 1-110-20-W5M as shown on the Location Plan in the 2006 Mackenzie Regional Landfill Master Plan.

CARRIED

Resolution #23-07

Moved by Kelly Drover
THAT the Commission seek legal advice on the question of whether the manner in which a board member voted on a landfill issue at their own council meeting disallows them or binds them in voting on that issue at the Commission Board meeting.

CARRIED

12. ADJOURNMENT

Resolution #24-07

Moved by Peter Braun

THAT the Commission Board meeting be adjourned at 1:37 p.m.

CARRIED

Chairman

Secretary